

DATE OF USE _____ TIME FROM: _____ TO: _____

COMMUNITY BUILDING RENTAL INFORMATION

PAYEE _____

PHYSICAL ADDRESS _____

CITY _____, STATE ____ ZIP CODE _____

MAILING ADDRESS _____

CITY _____, STATE ____ ZIP CODE _____

PHONE NUMBER _____

TYPE OF EVENT _____

DATE PAID _____ AMOUNT PAID _____

CITY CLERK USE ONLY

KEY RETURNED YES NO BUILDING CLEANED YES NO